

DD/S Chron

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CONFIDENTIAL

MINUTES OF DEPUTY DIRECTOR (SUPPORT)

STAFF MEETING

7 August 1957

Deputy Director (Support)  
Assistant Deputy Director (Support)  
General Counsel  
Comptroller  
Director of Communications  
Director of Logistics  
Director of Personnel  
Director of Security  
Director of Training  
Chief, Audit Staff  
Chief, Commercial Staff  
Chief, Management Staff  
Chief, Medical Staff  
Special Support Assistant to the DD/S  
Special Planning Assistant to the DD/S  
Assistant for Administration, DD/I  
Legislative Counsel

DD/S Subject: Circulated - will  
be filed MEETINGS

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1. The President's Board of Consultants on Intelligence Activities will have its next meeting in September 1957. The Director's semiannual report to the Board is due on 1 November. The Office of the Inspector General is the point of contact with the Board. The Inspector General has asked that suggestions for the semiannual report include activities through the close of business 30 September. The contributions from the Support components should be submitted to the Special Planning Assistant by 1 October, so that Mr. Andrews can prepare a consolidated DD/S paper for the Inspector General by 7 October.

Colonel White called particular attention to the fact that any information oral or written given at any time to members of the Killian Committee must be made a matter of record in the Office of the Inspector General.

2. The aggregate of the Fiscal Year 1958 Operating Budgets from the Office Heads is considerably in excess of the approved Congressional Budget. In order that our obligations do not exceed the appropriation, the components' allotments will reflect sums lesser than requested. This does not necessarily imply a reduction of planned activities. Adjustments will undoubtedly be required in the third and fourth quarters to direct available funds where deficiencies will occur and will probably eliminate the usual last quarter rush to obligate funds.

3. The Director approved a personnel ceiling as contained in the Congressional Budget and increased by the positions for the GPO Plant. Certain projects in prior years were planned to be phased in and out before our on-duty strength reached the ceiling. It has turned out that those activities are still functioning and, therefore, it is necessary to absorb those positions within the approved ceiling. The ceiling for each Office was reduced by its prorated share of the positions to be absorbed resulting in a reduction of seventy-one positions to the ceiling of the Office of the Deputy Director (Support). By the end of this week, each component Chief will be advised of his revised personnel ceiling.

4. The Director of Personnel plans to recruit only to replace attrition (and even not to that extent when on-duty strength is above the approved personnel ceiling).

5. Colonel White plans to put on the Agenda for the next Senior Staff Meeting a discussion by the Comptroller of Agency overtime. This presentation will reveal that, notwithstanding a steady increase in the number of Agency employees, the amount of overtime paid has been increasing also.

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6. Mr. Lloyd is departing at the close of business 7 August for leave and TDY and will not return to Washington until the end of September.

25X1A 7. [REDACTED] presented the following report on the status of proposed regulatory issuances held by DD/S components longer than six weeks to resolve differences in coordination:

There were thirty-five such regulations on 1 January and twenty-two on 1 July. During the month of July, seventeen have been settled, and two additional ones added, leaving a balance of seven. Of these seven, three issuances are in the Office of Personnel and four in the Office of the Comptroller.

25X1A 8. [REDACTED] announced that he had received a proposed bill to establish NSA as a separate Agency with broad authorities and powers similar to those extended to CIA.

25X1A 9. [REDACTED] was introduced as the Deputy Chief of the [REDACTED] Staff.

25X1A

10. The meeting adjourned at 1200 hours.

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